

Annex 4

Proposed Conditions

Annex 1 - Mandatory Conditions

The Mandatory Conditions are attached and form part of the Operating Schedule of your licence/certificate. You must ensure that the operation of the licensed premises complies with the attached Mandatory Conditions as well as the Conditions in Annex 2 and Annex 3 (if applicable). Failure to do this can lead to prosecution or review of the licence.

Annex 2 - Conditions consistent with the Operating Schedule

1. There shall be no adult entertainment or services, activities or matters ancillary to the use of the premises that may give rise to concern in respect of children.
2. All staff shall receive induction and refresher training (at least every three months) relating to the sale of alcohol and the times and conditions of the premises licence.
3. All training relating to the sale of alcohol and the times and conditions of the premises licence shall be documented and records kept at the premises. These records shall be made available to the Police and/or Local Authority upon request and shall be kept for at least one year.
4. A 'Think 25' proof of age scheme shall be operated and relevant material shall be displayed at the premises.
5. A written record of refused sales shall be kept on the premises and completed when necessary. This record shall be made available to Police and/or the Local Authority upon request and shall be kept for at least one year from the date of the last entry.
6. Prominent, clear and legible notices shall be displayed at all public exits from the premises requesting customers respect the needs of local residents and leave the premises and area quietly. These notices shall be positioned at eye level and in a location where those leaving the premises can read them.
7. Alcohol and cigarette stock shall only be purchased from registered wholesalers.
8. Only the Premises Licence Holder or Designated Premises Supervisor shall purchase alcohol and cigarette stock.
9. The premises licence holder shall ensure that all receipts for goods bought are kept together in a file or folder as evidence that they have been brought into the UK through legal channels. Receipts shall show the following details: (1) Seller's name and address; (2) Seller's company details, if applicable; (3) Seller's VAT details, if applicable. Copies of these documents shall be retained for no less than 12 months and shall be made available to

police or authorised officers of the council on request within five working days of the request. The most recent three months' worth of receipts shall be kept on the premises and made available to the police or authorised officers of the council on request.

10. All tobacco products which are not on the tobacco display shall be stored in a container clearly marked 'tobacco stock'. This container shall be kept within the store room or behind the sales counter.

11. Tobacco products shall only be taken from the tobacco display behind the sales counter in order to make a sale.

12. A personal licence holder is to be present on the premises and supervise the sale of alcohol, throughout the permitted hours for the sale of alcohol.

13. Prominent, clear and legible notices shall be displayed on all alcohol fridges and at all other alcohol display areas advising customers of the permitted sale of alcohol times.

14. Mr Uygur Altun (formally known as Kemal Altun) shall not be involved in any way in the operation and / or management of the business or be permitted to work in the business in any capacity.

15. The premises shall install and maintain a comprehensive CCTV system:

(1) All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.

(2) All recordings shall be stored for a minimum period of 31 days with date and time stamping.

(3) Recordings shall be made available immediately upon the request of Police or authorized officer throughout the preceding 31 day period.

(4) The CCTV system should be updated and maintained according to police recommendations.

(5) A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member must be able to show a Police or authorized council officer recent data or footage with the absolute minimum of delay when requested.

16. An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police, which will record the following:

(1) All crimes reported to the venue

(2) All ejections of patrons

(3) Any complaints received

(4) Any incidents of disorder

(5) All seizures of drugs or offensive weapons

(6) Any faults in the CCTV system

(7) Any visit by a relevant authority or emergency service

17. The venue will operate a can marking scheme agreed in writing by the Police and Licensing Authority. All cans of alcoholic beverages will be marked with either indelible ink marker pens, UV marker pens or other can marking scheme ie. Stickers.

18. No super-strength beer, lagers or ciders of 6.5% ABV (alcohol by volume) or above shall be sold at the premises.

Annex 3 - Conditions attached after a hearing by the Licensing Authority

PROPOSED BY TRADING STANDARDS:

19. Non-duty paid tobacco or alcohol must not be stored or sold from the premises or from any vehicle.

20. There will be no drug related paraphernalia in the shop or being displayed for sale